

# Employee Application

Employment Date: \_\_\_\_\_

Name: \_\_\_\_\_  
Last
First
Middle
Maiden

Present Address: \_\_\_\_\_  
Street & Number
City
State
Zip

Telephone Number: \_\_\_\_\_ Social Security No: \_\_\_\_\_

In Case of Emergency Notify: \_\_\_\_\_

Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

Are You Presently Employed? **(Y)(N)** May We Contact Current Employer?**(Y)(N)**

Do you drive? **(Y) (N)** Do you have a valid driver's license? **(Y) (N)**

Do you have experience in caring for children? **(Y) (N)** If yes, explain \_\_\_\_\_

Have you ever been convicted of a felony? \_\_\_ Yes \_\_\_ No If yes, explain  
 (including the date of all convictions) \_\_\_\_\_

## Education

School Name	Location	Major/ Specialization	Level or Degree Completed	Dates Attended

Please list any additional experience, schooling, or special qualifications: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Training

Start with your present position or last position and work back. If you were ever employed in any position under a different name, for each position give the name used.

<b>Name and Address of Organization</b>	<b>Dates Employed</b>	<b>Start/End Salary</b>	<b>Job Title Duties</b>	<b>Reason for Leaving</b>

### References

List three (3) persons not related to you, and who can furnish information about you – do not repeat names of supervisors furnished in employment record.

<b>Full Name</b>	<b>Business/Home Address</b>	<b>Occupation</b>	<b>Telephone</b>

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date